

# First Baptist Church of Sutherland Springs

## Benevolence Policy

Effective April 1, 2018

The form may be utilized for general assistance or benevolence requests. (not related to November 5, 2017 shooting incident).

### **Benevolence Guidelines:**

1. Benevolence requests are for the necessities of life and may include, but are not limited to, utility bills, rent/mortgage, medicines, food and transportation. No benevolence will be administered to relieve the consequences of sin, such as bail bonds, drug/alcohol related issues, etc.
2. An applicant must complete the Assistance form and will normally be limited to receive assistance only twice in any given calendar year.
3. Except in extenuating circumstances, payment of expenses will be made directly the provider. Payment will typically be made by check or credit card. Evidence of the need such as copies of bills, cutoff/eviction notices, prescriptions for medications, etc. must be provided and attached to the application.
4. Applications will be reviewed and must be approved by the pastor and at least one deacon or church trustee.
5. IRS requirements related to church employees and benevolence will be adhered to.
6. Applications and information they contain will be held in strict confidence by all parties. Failure to maintain this confidentiality may result in the removal from the benevolence review committee and/or denial of future aid to the applicant.

### ***Hold Harmless / Liability Release***

*First Baptist Church of Sutherland Springs, Texas, its Pastor, Officers, Agents, Employees and Members are hereby released, forever discharged and held harmless from any and all liability, claims or demands for personal injury, sickness or death, as well as property damage and expenses of any nature whatsoever which may be incurred as a result of the review, approval, payment and/or denial of benefits under the administration of the Benevolence or Victim Assistance programs. Furthermore, the requestor hereby agrees to hold harmless and indemnify said Church, its Pastor, Officers, Agents, Employees and Members from any financial liability sustained by said acts of the aforementioned church parties.*

## First Baptist Church of Sutherland Springs Benevolence Request

Name of Applicant	
Application Date	
Current Address	
Mailing Address, (if different)	
Phone Number	
Email Address	

Household Members	Relationship	Age	Employment Status

Type of Assistance Requested	Amount Requested

Have you Received funds or assistance from other sources in the last six months? Yes      No

If Yes, Please List where assistance is/was received from	Approx Amount Received

*I have read and understand the policies and guidelines for assistance receipt from the First Baptist Church of Sutherland Springs. My signature constitutes my understanding and agreement to abide by them.*

Applicant Signature
  Date
  Approved?
 Yes
No

Reviewed By
  Reviewed By